

Business Office Update August 22, 2016 Meeting

Chiller Update

- The replacement chiller is scheduled to arrive the second week in September, 2016. The installation will take one to two weeks.

Damage to Light Pole at MMS

- A semi delivering to Millburn Middle School clipped one of our new lights as the vehicle was leaving Millburn Middle School. The light fixture was shattered and the pole will have to be replaced.
- The trucking company has already issued a claim number to the district and I am working with an adjuster to replace the light pole and light fixture.



Lighting Update

- The punch list was completed on the lighting project on August 10, 2016 and contained 38 items. As of August 17, 2016, the list has been reduced to 5 items that are not yet complete.
- Two additional change orders have been approved by Dr. Lind and I. The change orders and description of the work are listed below:
 - \$6146 –
 - Adding 13 fixtures and deleting 10 fixtures
 - Adding 9 fixtures and 2 occupancy sensors that weren't originally included
 - \$5421
 - Install override switches – MES West Gym, MMS East & West Gymnasiums
 - Install 2 dimmer switches in MES White Computer Lab
 - Install 1 dimmer switch in MES Blue Lab
 - Install 4 wet location gasketed fixtures in East Gym shower room
 - Install light and occupancy sensor in teachers' lounge restroom
 - \$7399.60
 - Remove 41 light fixtures and install 38 light fixtures in the MES offices & Nurse's Office
 - Furnish & Install 9 occupancy sensors, 2 dimmer switches & 2 power packs

Paving Update

- The paving/landscaping project is nearing completion.
- The punchlist was completed on July 27, 2016 and contained 13 items. The number of items has been reduced to 5 items.

NRGCS PowerPay Demand Response Program

- The district participated in the scheduled electric reduction event on Tuesday August 9, 2016 from 1 p.m. to 2 p.m.
- We won't know if we reached our reduction target for approximately six weeks. The reduction target at MMS was 212 kilowatts and 182 kilowatts at MES. I am fairly confident that we reached our target at Millburn Middle School since the chiller wasn't running.
- If we met our goal, the payments for participating in this program will come in 3 payments (December 30, April 30, and June 30)

Annual Life Safety Inspection

- John Barbini from the Regional Office of Education will inspect MES & MMS on Wednesday, September 14, 2016 for the annual Life Safety Inspection.

Transportation Update

- We have had several minor bus repairs completed in the past two to three weeks.
- The bus routes have been bid and assigned to drivers and each of the drivers has completed at least two dry runs of their route. As a result of the dry runs, some changes were made to the routes prior to emailing out bus stops and times to parents last week.
- In addition to the bus number, each bus will have an animal associated with it this year. A picture of the animal will be in the bus window to help students identify their bus.
- The drivers are doing a great job of preparing for the start of the school year.

Road Construction Update

- I met with the Village of Lindenhurst along with Transportation Directors from Lake Villa and Antioch Elementary School Districts to get an update on the Beck Road Construction project. With the exception of one portion of the project that may impact Millburn the first few days of school, the Beck Road construction within Millburn School District 24 is substantially complete.
- I received a phone call on August 18, 2016 from Moses Amidei, the Wadsworth Village Administrator. Millburn will be impacted by road construction on Dilleys Road East of I-94 between Plaza Lane and Orchard Bluff Lane. We will also be impacted by the repaving of the entire Jonathon Knoll subdivision.
- We will also be impacted by the work on Hunt Club Road from Stearns School Road to Route 173. The county has added 2.5' of pavement to each side of the road for use for pedestrians and bicycles. The binder coat is close to completion. The county is also widening and repaving Wadsworth Road from Hunt Club Road to the toll booth. It appears that this project is only partially complete, so we may have some minor delays this fall for our buses that use Wadsworth Road.

Activities

- I filed the Treasurer's Bond at the Regional Office of Education and the FY2016 Amended Budget at the Lake County Clerk's Office on Thursday, June 30, 2016.
- I attended a Volcano meeting on Tuesday, July 12, 2016 at Hawthorn District 73 in Vernon Hills, IL
- I attended an Illinois Association of School Business Officials (IASBO) meeting of the Northern Illinois Regional Chairpersons.
- On Friday, August 5, 2016, I participated in two presentations at the IASBO Next Generation Summit. One session was designed to familiarize business managers with the various forms used relative to constructions projects and Life Safety. The second session was designed to familiarize the new business managers with the seven phases of construction.
- The punch list walkthrough of the lighting project was conducted on Wednesday, August 10, 2016
- The Occupancy walkthrough for Millburn Elementary School and Millburn Middle School was completed on Thursday, August 11, 2016. We were granted occupancy by the Regional Office of Education.